

JMHS Powers and Responsibilities of Class Officers

Class President

- Represent the JMHS student body/ individual Class
- Conduct and chair bi-weekly/monthly meetings
- Set agenda for Class meetings
- Helps advisor establish goals, plan a calendar, and form a budget
- Arrange meetings with your Board and your advisor
- Run the meetings with a well thought out (written) agenda
- Communicate with your officers and fellow members of Class
- Attend and give monthly reports at the Student Council Executive Board meetings
- Attend monthly Student Council Executive Board meetings with the Principal

Vice President

- Serves in the absence of the President
- Heads important committees
- Coordinates the work of the committees
- Represents the Class as requested by the President
- Helps set agenda for bi-weekly/monthly meetings
- Assists Class officers at functions when appropriate

Social Media Representative

- Responsible for promotion of class and other school activities via the class Twitter, Instagram, and/or SnapChat accounts.
- A successful candidate in this position will develop an active and noticeable presence on social media.

Outreach Representative

- Responsible for soliciting student involvement in class activities (writing morning/afternoon announcements, preparing flyers) and creating committees for programs such as dances, formal, prom, etc.

Fundraising Representative

- Responsible for developing and executing class fundraising activities such as t-shirts and JagWa sales.
- Presence at fundraising events.